



Town of Vernon Administration  
Daniel A. Champagne  
Mayor  
(860) 870-3600

**ENERGY IMPROVEMENT DISTRICT BOARD  
APPROVED SPECIAL MEETING MINUTES  
14 Park Place, 3<sup>rd</sup> Floor Town Hall  
February 22, 2018 - 5:30 PM**

Michael J. Purcaro  
Town Administrator  
(860) 870-3665

Dawn R. Maselek  
Assistant Town Administrator  
(860) 870-3605

**1. CALL TO ORDER**

Chairman Jeffrey Boulrice called the special meeting to order at 5:30 pm. Other members in attendance: Jason Ellis, Mark Summers, and Elizabeth Landry. Members absent: Tom Aitkin. Also in attendance: Steve Boske, Assistant Director, Water Pollution Control Facility, Town Administrator Michael J. Purcaro, and Leslie Campolongo, Recording Secretary.

**2. DISCUSSION OF GOALS AND OBJECTIVES FOR THE ENERGY IMPROVEMENT DISTRICT BOARD (EIDB)**

No discussion took place.

**3. PRESENTATIONS**

- a. **WPCF Facility Upgrade:** Mr. Boske provided an update on the Water Pollution Control Facility project and bid results for the IFAS Treatment System, the Cloth Media Filtration System Equipment Pre-Selection, and the UV Disinfection System. Discussion took place.

**4. BUSINESS**

- a. **Member Introductions:** Town Administrator Purcaro introduced himself to the Board. The Board welcomed new member Mark Summers to the group.
- b. **Approval of Minutes:** May 22, 2017 – Mr. Ellis motioned to approve the minutes as presented. Motion seconded by Mr. Boulrice. Motion carried, with one abstention by Ms. Landry.
- c. **Establish FOIA Meeting Schedule:** Mr. Boulrice motioned to approve the EIDB meeting dates as presented. Discussion took place regarding a change to the time of the meeting. Mr. Boulrice amended the motion approve the EIDB meeting dates, with a revised meeting time of 5:45 pm. Motion seconded by Ms. Landry. Motion passed unanimously. Meeting dates are as follows:
  - March 26, 2018
  - May 21, 2018
  - July 23, 2018
  - September 24, 2018
  - November 26, 2018
  - January 28, 2019
- d. **Membership:** Discussion took place regarding Ordinance #292.
- e. **Town Procedure for Assessment of Solar Panels** – Ms. Campolongo provided an update from the Assessor, noting that while the town “tracks and identifies” homes with solar panels, “panels are not taxed.”
- f. **Solarize Connecticut 10** - Mr. Boulrice updated the Board on Solarize Connecticut Round 10. A municipal review of solar installer proposals took place earlier in the day. Mr. Boulrice and Ms. Campolongo attended the session. A mandatory question and answer session with the solar installers will take place on February 28. If the town desires to participate in the program, the

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Town Council must pass a Memorandum of Understanding.

Mr. Boulrice motioned to *"recommend to Mayor Champagne that the town participate in the Solarize Connecticut Round 10 program."* Motion seconded by Ms. Landry. Motion carried unanimously. Mr. Boulrice will follow up with Town Administrator Purcaro regarding Council action needed.

**g. Permanent Municipal Building Committee and Energy Improvement District Board**

Discussion took place.

- h. Solar Canopies:** Discussion took place regarding the potential for installation of solar canopies on municipal land. Ms. Landry mentioned other towns that employ the use of solar panels. Mr. Boulrice recommended that Board members conduct additional research for next meeting.

**i. Energy Savings Opportunities for Residents and Businesses**

**i. Public Outreach**

1. Community Day - takes place at Vernon Public Works, 375 Hartford Turnpike, on May 19, 2018 from 9 am to noon. Mr. Boulrice requested that this item remain on the EIDB Agenda.

Discussion took place regarding articles for the Events Magazine and other opportunities for promotion of energy savings measures employed by the Town.

- ii. **Energize CT Home Energy Solutions** – Discussion took place regarding having representatives available for a presentation to the Board and/or to be present at Community Day.

- j. **Sustainable CT** – Mr. Boulrice provided an overview of Sustainable CT, which is a voluntary certification program that recognizes resilient Connecticut municipalities. Municipalities choose Sustainable CT actions, implement them, and earn points toward Sustainable CT certification. Mr. Boulrice requested that this item remain on future EIDB Agendas.

**5. INFORMATIONAL ITEMS**

Brief discussion took place regarding the articles provided on Solar Energy and the Bright Ideas grant award.

**6. ADJOURNMENT**

Mr. Boulrice motioned to adjourn the meeting at 7:05 pm. Ms. Landry seconded the motion. Motion carried unanimously.

Respectfully Submitted,

Leslie S. Campolongo  
Recording Secretary